

PURCHASE ORDER QUALITY REQUIREMENTS

THE FOLLOWING QUALITY REQUIREMENTS APPLY TO ALL ACTRON PURCHASE ORDERS AND CONTRACTS, UNLESS OTHERWISE NOTED. SPECIFIC QUALITY REQUIREMENTS APPLY WHEN THE CLAUSE NUMBER IS NOTED ON THE PO.		Revision Date: 02/14/17
1	INSPECTION REPORT: The supplier shall submit an inspection report with order verifying engineering requirements have been met.	
2	QUALITY SYSTEM: The supplier shall implement a Quality System in compliance with AS9100.	
3	CALIBRATION: The supplier shall ensure that all inspection equipment used for acceptance of Actron Manufacturing, Inc materials, components, and articles are periodically calibrated and that the calibrations are traceable to the National Institute of Standards and Technology (NIST).	
4	AMI SOURCE: AMI Source Inspection and/ or Customer Verification is required at supplier facility prior to shipment. AMI will place an Inspection Stamp on the supplier shipper to indicate AMI acceptance. Contact AMI at least 48 hours prior to shipment from your facility.	
5	GOVERNMENT SOURCE: Government Source Inspection is required. Supplier shall contact AMI and applicable Government Representative to arrange for Government acceptance prior to shipment from supplier facility.	
6	FAI: The supplier shall perform and document a complete First Article Inspection report including 100% of drawing or specification requirements. One copy of supplier FAI report shall be furnished to Actron Manufacturing, Inc. along with the first shipment for this PO/contract.	
7	INSPECTION SYSTEM REQUIREMENT: The supplier shall implement an inspection system in compliance with one of the following : MIL-I-45208A, ISO9001, D1-9000, or an inspection system that meets Actron Manufacturing, Inc. requirements.	
8	CHANGES: The supplier shall notify the buyer of any proposed changes in design fabrication methods or processes previously approved by the buyer and/or buyer's customer , and obtain written approval of the changes from the buyer and / or buyer's customer. Changed articles shall be clearly identified in a different manner from previous articles. When an Actron proprietary item is procured by the buyer, the seller shall notify the buyer of any changes the seller proposes to make to the item beforehand.	
9	MATERIAL CERTIFICATIONS: Material shall be accompanied with actual chemical and physical test results. The seller shall certify to specific requirements defined in the purchase order.	
10	STATEMENT OF CONFORMANCE: Each shipment must be accompanied by a signed statement of conformance stipulating that the items ordered meet purchase order requirements.	
11	INSPECTION AND TEST CHARACTERISTICS: Supplier shall inspect and/or test as applicable, all characteristics defined by the purchase order and applicable drawing specifications, pertinent to the work that the seller is responsible for performing.	
12	PACKAGING AND HANDLING: The supplier shall use appropriate methods of handling, packaging, and preservation to prevent damage of product in process and during delivery.	
13	QUALITY RECORDS: The supplier shall maintain suitable inspection and test records to serve as evidence of conformance with specified requirements. Such records shall be legible and traceable to the product involved. These records shall be retained for a minimum of (7) years after payment.	
14	MRB: Material Review Board authority is not granted by AMI for this purchase order.	
15	RAW MATERIALS USED IN PURCHASED ARTICLES: Material certs, test results, or detailed analyses of supplier's acceptance test results for all raw materials used to satisfy specification requirements and which are employed in fabrication of articles purchased on a subcontract or purchase agreement shall be made available to the buyer upon request.	

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16	AGE CONTROL AND SHELF LIFE PRODUCTS: Supplier shall provide expiration date for all age control/shelf life products purchased. All age control/shelf life products shall have 75% or greater shelf life remaining at time of receipt.
17	IDENTIFICATION AND DATA RETRIEVAL: When individual traceability is a specified requirement, the supplier shall apply a unique identification to each individual product, material or batch. This identification data shall be recorded for traceability and maintained in related seller quality records.
18	NON-CONFORMING ARTICLES OR MATERIALS: Do not send non-conforming materials to Actron. Also, if any non-conforming articles or materials are returned to the seller and subsequently resubmitted, the seller shall include with the shipment evidence that the cause for non-conformance has been corrected and actions taken to preclude recurrence.
19	BUYER QUALITY ASSURANCE: The buyer and its customers, reserve the right to perform inspections and tests on all articles, materials, or services at all times. The buyer and its customers also reserve "right of entry", which shall allow the supplier, customer or regulatory agency to determine and verify the quality of work, records and materials at any place, including the plant of the subcontractor.
20	OZONE DEPLETING SUBSTANCES: If supplier's product applicable to this purchase order contains or is manufactured with substances designated as class 1 or class II, the seller shall comply with the labeling requirements defined in federal register VOL.58, No.27, pages 8164 through 8169 Ref. Part 82 entitled 'protection' of stratospheric ozone" except as exempted therein. The appropriate warning statement shall be stated in the text of the shipping documents.
21	FLOW-DOWN OF QUALITY REQUIREMENTS TO SUB-TIERS: Actron must be notified before off-loading work to another sub-contractor. Sub-contractors must be informed of all quality requirements specified on the Actron purchase order and evidence must be provided.
22	RIGHT OF ACCESS: Actron reserves the right to access the supplier or sub-tier supplier's facility for inspection of their quality system, applicable areas, product and records.
23	SPECIFICATIONS AND STANDARDS: Unless otherwise stated in the Purchase Order, any reference to a national, international, military, defense, etc. specification or standard is intended to mean the latest revision of that standard at the time of placing the order.